

Hazelwood East High School
First Day School Procedures & Mitigation Procedures
August 23, 2021

- Students are encouraged to grab breakfast in the Commons and then 10-12th grade will exit through door #10 and report to their assigned areas.
- Counselors/HSC will hand out schedules/transcripts
- Counselors/HSC will transition to overflow area in the auditorium
- Grade level meetings - Focus on mitigation and culture
- Create an agenda with core areas to discuss:
 - Mitigation
 - Masks -
 - Worn at all times by covering nose and mouth throughout the school day.
 - No one will be allowed entrance or to remain in the building without properly wearing a mask.
 - Additional masks are available at the security desk and in each classroom.
 - Wash hands often and/or use hand sanitizing stations
 - Maintain social distancing and limit contact as much as possible (No gatherings).
 - Students should disinfect the work space/work area upon arrival and prior to dismissal after each class session. Teachers should see a custodian for cleaning supplies.
 - Entering the building -
 - Students should enter the building through the closest entry to the bus.
 - Students must have masks on properly.
 - IDs should be on and visible before entering the building and visible throughout the entire day.
 - Hall traffic -
 - No gatherings in the hallway between classes.
 - Students are not allowed to share their assigned lockers.

- All students should move to their destination in a timely manner.
- The flow of traffic should be on the right-side of the divided-yellow line in the hallways and stairwells.
- Lunches -
 - Students must have IDs for lunch.
 - Students need to eat in their assigned lunch areas on their assigned lunch shifts.
 - Check in with the QR code at the table you sit at and remain seated for the entire lunch period.
 - Eating lunch should be viewed as a “task”. Students should get their lunch/snack, find a seat.
 - Bathroom breaks should be taken in the designated area for their lunch location.
 - It is the student’s responsibility to obtain an ID prior to lunch if they reported to school without it.
 - Students will pick up their lunches in designated areas based on their lunch areas.
 - Each lunch area will have a designated ID color.
 - Tan - Commons
 - Orange - Industrial Tech Overhang
 - Blue - Art Overhang
 - White - Senior Balcony
- Dismissal -
 - Each area to the building has designated routes
- SIS App - Download on your phone to access your:
 - Schedule
 - Locker Number
 - Lock Combination
- Google Email Account
 - Students should check their emails at least twice a day.
 - Once in the morning and once in the afternoon.
- Summer School and Transcripts
 - Review transcripts to ensure that summer school classes have been correctly reported.

- Compare transcript with schedule to ensure that you are not in a class you have previously passed.
- Behavior expectations and appropriate dress
 - No phone use in the classroom
 - Attendance needs to be 90% or better
 - Dress Code
 - No hats or hoodies in the building
 - Clothing should provide appropriate covering - no sagging, midriffs, short shorts/skirts, etc.
 - Fight Free - Today begins our Fight Free Challenge.
 - First goal: 10 consecutive days fight free
 - Award will be a surprise at lunch.
 - Any altercation will result in the offenders' grade level returning back to zero.
 - Credits and Class status.
 - The number of credits will dictate the grade level/class identified on your ID
 - Seniors - 16 or more credits
 - Juniors - 14 or more credits
 - Sophomores - 7 or more credits
 - Freshman - less than 7 credits
 - Graduation Requirements -
 - All students should have enough credits to graduate by the end of their junior year, opening students up to many opportunities, such as, CAPs, Dual Enrollment, STEM Academy, internships
 - Edgenuity CR and In house Credit Recovery, Extended learning
 - Introductions of Security Team and role in the school
- Students and Parents with residency issues will be escorted to IMC as the Residency Waiting Area.
 - Dr. Porter will be in the IMC conference Room.
 - Linda Ring will assist from her office.

- Students that are removed from Holds will be escorted to the auditorium.
 - Counselors will set up on the stage and begin correcting schedules and sending students to class.