

McNair New Student Registration

Kindergarten & Transfer Students for 2020-2021 School Year

Welcome to McNair!

This is an exciting time for you & your future kindergartner or students transferring to McNair for the 2020-2021 school year.

The district has modified enrollment protocol due to school closures while we are still safe distancing.

To begin please email Kelly Eagan at keagan@hazelwoodschoools.org your request to enroll new students and please list the grade they will be going into. I will respond to your e-mail and attach a Quick Registration Form which you can fill out and send back to me with the following documents. You can take a picture with your phone or scan the required documents and email them to Kelly Eagan, McNair Secretary.

- 1) copy of your child's State issued Birth Certificate
- 2) copy of your child's immunization record
- 3) parent's Driver's license
- 4) proof of residency-

a). If you are purchasing your home then a copy of your current mortgage statement or a copy of your deed of trust (only the page that states it's the deed with address on it & your names listed and the signature page-or you 2019 Real-estate tax receipt which you can download from the St. Louis County web-site. And one current utility Bill in parents name.

b). If you are renting your home then we need a copy of your lease which should have the name of the enrolling parent as the lessee, the address and the beginning and ending dates on it and the signature page (if your landlord emailed your lease to you then just forward it to me) and one current utility bill in parent's name.

**If you are married and the home info is in your spouse's name then a copy of your marriage certificate will be needed.

c). If these scenarios do not fit for instance you are living with a relative or friend & your name is not listed as the responsible party on the home documents the our residency department will help you with the residency pieces.

5) If your student(s) is transferring from another elementary school then we will need a copy of his/her latest report card

6) If your student is on an IEP with another school please share this information as well.

Please let me know if you have questions or concerns. I look forward to helping you register your new students.

Mrs. Kelly Eagan, McNair Secretary

314-953-4702 keagan@hazelwoodschoools.org