



This “Cliffs Notes For Parents” guide is meant to be a quick reference guide to commonly asked questions that the Activities Department receives. Please refer to the Activities Handbook for all HSD district policies and guidelines.

MSHSAA/Hazelwood Central High School/District Eligibility Standards

1. Must be a credible school citizen. Students who are serving out-of-school (or in-school) suspensions may not practice for or participate in school activities during the suspension. Multiple and/or serious violations of the Code of Student Conduct may result in long-term suspension and/or permanent removal from current and future school activities.

2. Must be enrolled in courses offering a minimum of 3.5 units of credit.

3. Must have earned 3.5 units of credit (passing 7 courses) the preceding semester. The minimum of 3.5 units of credits start with the Fall Semester. Summer school credits may apply to state eligibility standards. *No more than 1 credit in summer school shall be counted towards eligibility. If a student is enrolled in only 3.5 units of credit, they must pass all 3.5 units.

4. Must have satisfactorily passed a physical examination. The medical certificate is valid for 2 years (730 days) from the date of issue. The examination report must specifically state that you “may participate in physical activities,” and must be signed by the physician who conducted the examination.

5. Must attend all practices, contests, and other performances unless excused by the coach.

6. Must not have any outstanding fines.

7. Must attend school the entire day of a game and must attend school on Friday to play on Saturday.

MSHSAA Academic and Eligibility Standards

Grades 9-12 Requirements: A student in Grades 9-12 must meet the following requirements in order to be academically eligible to participate in interscholastic activities:

a. Semester Prior to Participation: The student shall have earned, the preceding semester of attendance, a minimum of 3.0 units of credit or have earned credit in 80% of the maximum

allowable classes in which a student can be enrolled in the semester, whichever is greater, or a student must have made standard progress for his or her level the preceding semester in a special education program for the handicapped approved by the Missouri State Department of Education which, though un-graded, enrolls pupils of equivalent age.

b. Semester of Participation: The student shall currently be enrolled in and regularly attending courses that offer 3.0 units of credit or 80% of the maximum allowable credits which may be earned, whichever is greater; or a student must be enrolled in a full course at his or her level in a special education program for the handicapped approved by the Missouri State Department of Education which, though un-graded, enrolls pupils of equivalent age.

c. 80% Credit Requirement: The calculation of the credit requirement described in a-1 and a-2 above for all enrolled students at the school shall be based on the maximum allowable classes in which a student can be enrolled at the member school during the normal school day due to the academic system that the member school has selected (7-hour day, block schedule, etc.) Credits earned in school-sponsored “extra” classes taken beyond the normal school day may be used toward academic eligibility. Internet classes offered by and at the member school and which are completed no later than the close of the semester with credit placed on the student’s transcript can be counted toward academic eligibility. (See also By-Law 2.3.4 regarding other courses that may be utilized.)

d. Entry into 9th Grade: A beginning 9th grade student shall have been promoted from the 8th grade to the 9th grade for first semester eligibility.

e. A student must be making satisfactory progress towards graduation as determined by local school policies.

DIAGRAM 2.3 (a): SAMPLE HIGH SCHOOL ACADEMIC SCHEDULES

<u>Academic Schedules</u>	<u>Credits earned must equal 3.0 or 80%, whichever is GREATER</u>
Six-period day (.5 each)	Must pass 6 of 6 (3.0)
Seven-period day (.5 each)	Must pass 6 of 7 (3.0)
Eight-block schedule (.5 each)	Must pass 7 of 8 (3.5)
Four-block schedule (1.0 each)	Must pass 4 of 4 (4.0)
Ten-block schedule (.5 each)	Must pass 8 of 10 (4.0)

DIAGRAM 2.3 (b): COLLEGE COURSE HOUR EQUIVALENCIES

<u>College Course Hours</u>	<u>High School Units of Credit</u>
Three Hour Course	.5 Unit of Credit
Five Hour Course	1.0 Unit of Credit

Dual Enrollment

If you are a dual enrollment student or prospective dual enrollment student, your total earned credits must be equal to 3.5 units. This can be a combination of hours at STLCC and Hazelwood Central. i.e. If a student is enrolled in 12 hours (four 3 hour classes) at STLCC, this would be considered 2.0 units of credit by MSHSAA. The student would need to be enrolled in a minimum of 3 classes (1.5 units of credit) at Hazelwood Central. If a student is enrolled in 9 hours (three 3 hour classes) at STLCC, this would be considered 1.5 units of credit by MSHSAA. The student would need to be enrolled in a minimum of 4 classes (2.0 units of credit) at Hazelwood Central.

Grades 9-12 Enrollment Options for Academic Eligibility

The following options are available to students in order to meet the requirements of By-Law 2.3.2.a and b above.

a. Traditional Option: A student may meet the requirements outlined in By-Law 2.3.2 through being enrolled and attending classes full-time at the high school.

b. Non-Traditional Option 1 – Transcribed Credits: A student may meet the requirements outlined in By-Law 2.3.2 through meeting ALL of the following:

1. The student is an enrolled student of the high school, but all or some of the courses/credits are not taken at the local high school (virtual, post-secondary, work study, etc.),
2. All credits attempted/earned are placed on the high school transcript, 3. All classes must be completed by the high school's close of the semester, as per By-Law 2.3.11, in order for those classes/credits to be considered toward activity eligibility.

c. Non-Traditional Option 2 (Public Schools Only) – Seat-Time + Non-Transcribed Credits: A student may meet the requirements outlined in By-Law 2.3.2 through meeting ALL of the following:

1. The student is an enrolled student of the public high school of residence, as defined in By-Law 3.10, and is taking a minimum of two credit-bearing, seat-time classes for a minimum of 1.0 units of credit at the high school,

And

2. The high school administration confirms after a full academic review that the student is further enrolled in courses taken outside of the school which bring the student up to the academic credit requirements outlined in By-Law 2.3.2 (80%). Each local school will determine its own oversight, standards, and criteria for approval of such outside courses/credits, as well as the procedures to determine success/credit confirmation for academic eligibility for the current and following semester. It is not necessary that such confirmed credits be placed on the high school transcript, but may be listed, at the school's discretion.

3. All classes/assignments must be completed by the high school's close of the semester, as per By-Law 2.3.11, in order for those classes/credits to be considered toward activity eligibility

d. Transfer of Enrollment based on Changes in Bona-fide Student and Academic Status: Any student whose enrollment status changes from being a non-bona fide student (not meeting By-Law 2.1 and one of the 9-12 Enrollment Options) to being a bona fide student (meeting By-Law 2.1 and one of the 9-12 Enrollment Options) would be considered a transfer student (see By-Law 3.10.4), and ineligible to represent a member school until a transfer of eligibility form is filed and an eligibility ruling is rendered.

Eligibility Registration & Physicals

All student-athletes involved in a MSHSAA sponsored sport or activity must also have a physical examination that is current and completed annual forms. A physical examination is good for two years unless otherwise noted by the doctor. The MSHSAA Physical Form and annual form is available on the high school activities website, <https://www.hazelwoodschoools.org/domain/396> Under Forms, Documents, and Information.

Pre-Arranged Absences

Any student who misses class time due to out-of-school engagements, such as doctor appointments, funerals etc., is to have the absence pre-arranged through the activities office in advance of the absence. Failure to do so may result in being ineligible for future contests. A parent or guardian needs to contact the Activities Office at 953-5435 prior to the absence to pre-arrange the absence to ensure eligibility preceding a contest after the absence.

Attendance on Practice/Game Days

Per MSHSAA regulations, student athletes who miss school or class on the day of competition may not play in the competition unless it is deemed an excused absence by the activities director. A student must attend a full day of school on the day of the competition to compete. Exceptions may be made by the principal/activities director. If a student is absent the last school day of the week and a competition is on a non-school day, the student athlete is not eligible for the competition. Prearranged absences should be discussed with the activities director. Student athletes who are suspended out-of-school (OSS) or in-school (ISS) will NOT be allowed to practice or participate in any school related activities on or off campus. Students who are serving in the In-School Suspension Program (ISS) are not allowed to practice or participate until their suspension is served. Coaches are encouraged to have student participants notify them of any in or out of school suspensions as a part of the team rules so that MSHSAA regulations are not violated, putting the outcome of the contest in jeopardy.

Fines

Students must not have any outstanding fines to be eligible for participation in any activities/sports.

Citizenship Guidelines

To be eligible to participate in school activities is a privilege, not an inherent right, and therefore requires certain behaviors and attitudes. More specifically, any student who represents their school in activities must be a creditable citizen and be judged so by proper school authority certifying the list of students for participation.

Law Enforcement

A student who commits an act for which charges may be or have been filed by law enforcement authorities under any municipal ordinance, misdemeanor or felony statute shall not be eligible until all proceedings with the legal system have been concluded and any penalty (i.e. jail time, fine, court costs, etc.) or special condition of probation (i.e. restitution, community service, counseling, etc.) has been satisfied. If law enforcement authorities determine that charges will not be filed, eligibility will be contingent upon local school policies. Minor moving traffic offenses shall not affect eligibility, unless they involve drugs, alcohol, accidents or injuries. After a student has completed all court appearances and penalties, and has satisfied all special conditions of probation and remains under general probation only, local school authorities shall determine eligibility.

Student Responsibility for Reporting Involvement with Law Enforcement

Each student is responsible to notify the school of any and all situations that would affect their eligibility under the above standards. If the student does not notify the school of the situation prior to the school's discovery, then the student shall be ineligible for up to 365 days from discovery, pending review by the MSHSAA Board of Directors.

Tobacco, Alcohol and Drug Guidelines

Students should not use, sell, abuse, or possess alcoholic beverages, tobacco products, and/or illicit drugs.

First Violation: 2 weeks restriction from participation.

Second Violation: restriction for participation for remainder of season.

Third Violation: restriction for participation for remainder of school year.

The student participant and parent(s)/guardian(s) must meet with the coach and activities director before the student participant can return to participation.

Students Involved in Misconduct While at School : this includes truancy, disrespect to teachers, fighting, use of abusive/inappropriate language, etc...

1. Any student who is participating in an activity and is assigned Saturday detention for misconduct or disruptive behavior will be ineligible to participate in the next contest, performance, or game during the week beginning on Monday following the violation.

2. Any student who is participating in an activity and receives a second assignment of Saturday detention or is suspended in school for misconduct or disruptive behavior during any semester or season will be ineligible to participate in 20% of the contest, performances or games during that activity season or semester.

3. Any student who is suspended from school one to five days will be ineligible to participate in 30% of the contests, performances or games during that activity season or semester.

4. Any student who is suspended from school by the principal for six or more days or suspended in or out of school for the second time in a semester will be ineligible to participate for the remainder of that activity season or semester.

Overnight Trips

Students and parents are reminded that you are representing your program, HCHS, the district, and community at all times on trips. While on overnight trips, students must honor the rules/expectations set forth by the HSD, HCHS, teachers, coaches, sponsors and chaperones. If any HCHS or HSD rules or policies are broken, the school will follow district guidelines regarding school punishment (as if it happened on campus).