

Russell Elementary



COUGARS

2023 Summer
Learning Academy

Welcome

Russell Families,

We are excited to offer our Russell Cougars a summer learning experience that will help support their current grade level learning in preparation for entering the next grade level in August. Please review this parent handbook to assist us in having a successful summer of learning! If we can be of any assistance, please contact our school office (314.953.4750) and we will do everything we can to support you and your student.

Sincerely,

Dr. Lisa N. Strauther-Principal

Russell Elementary School

[**lstrauther@hazelwoodschoools.org**](mailto:lstrauther@hazelwoodschoools.org)



Mr. Steven Baker-Assistant Principal

Russell Elementary School

[**sbaker@hazelwoodschoools.org**](mailto:sbaker@hazelwoodschoools.org)



Russell Website:

[**https://www.hazelwoodschoools.org/Domain/24**](https://www.hazelwoodschoools.org/Domain/24)

Russell Facebook:

[**https://www.facebook.com/RussellElementaryHSD**](https://www.facebook.com/RussellElementaryHSD)

Summer Learning Academy Information

- **Summer Learning Academy Dates**
 - June 12 - June 30, 2023
 - Monday - Friday
 - No School June 19, 2023
- **School Learning Academy Hours**
 - Sunny Start - 5th grade 8:50 - 1:50 pm
- **Principal**
 - Dr. Lisa N. Strauther: 314-953-4751
- **Assistant Principal**
 - Mr. Steven Baker: 314-953-4766
- **School Nurse**
 - Dawn Bowen, 314-953-4760
- **Main Office:** 314-953-4750
 - Mrs. Taylor, Secretary
 - Mrs. Allen, Clerk



Summer Learning Academy Information

- **Instructional Team**

- Sunny Start: Michelle Benedict
- Kindergarten: Leah Chavez
- 1st grade: Izetta Wiggs
- 2nd grade: Jamie Lipe
- 3rd grade: Catherine LaPosha
- 4th grade: Sara Garland
- 5th grade: Kevin McGreer

- **Instructional Support**

- Counselor: Rachel Pursley
- Literacy Tutors: Lorrie Gordon, Rhonda Spotanski
- Math Interventionist: Erin Cramer
- Building Aides: Espernita Gooden, Alexis Wells



Arrival & Dismissal Procedures

Arrival

To help lessen the opportunities for congestion in the hallways, each mode of transportation to school has its own entrance. Students should not arrive to school prior to 8:20 am as supervision of students & breakfast begins at that time. Classroom teachers will be available for students in the classroom beginning at 8:30 am.

- **Car riders/daycare**

- Cars will drive around to the side of the building & proceed to the second entrance on that side of the building (Exit #4) Staff members will supervise.
- Students arriving at 8:20 am will enter & proceed to the cafeteria for breakfast or to wait until dismissed to class at 8:30 am.

- **Walkers**

- Walkers will enter at Exit #10 no earlier than 8:20 am. Students will go to the cafeteria until dismissed to class at 8:30 am.

- **Bus riders**

- Bus riders will be dismissed one bus at a time and enter at Exit #1. Students will report to the cafeteria or directly to class at 8:30 am.

Arrival Entrances

Car riders/daycare (#4)



Walkers (#10)



Bus riders (#1)

Late Arrivals

All entrances will remain open & supervised until 8:50 am. After 8:50 am, students arriving late will report to the Main Entrance, exit #1. The following steps will be followed:

- Parents/Guardians will push the intercom button and show face on the camera.
- Office staff will buzz parent & student inside the building.
- Parents are required to sign their child's name on the log acknowledging they are late to school.



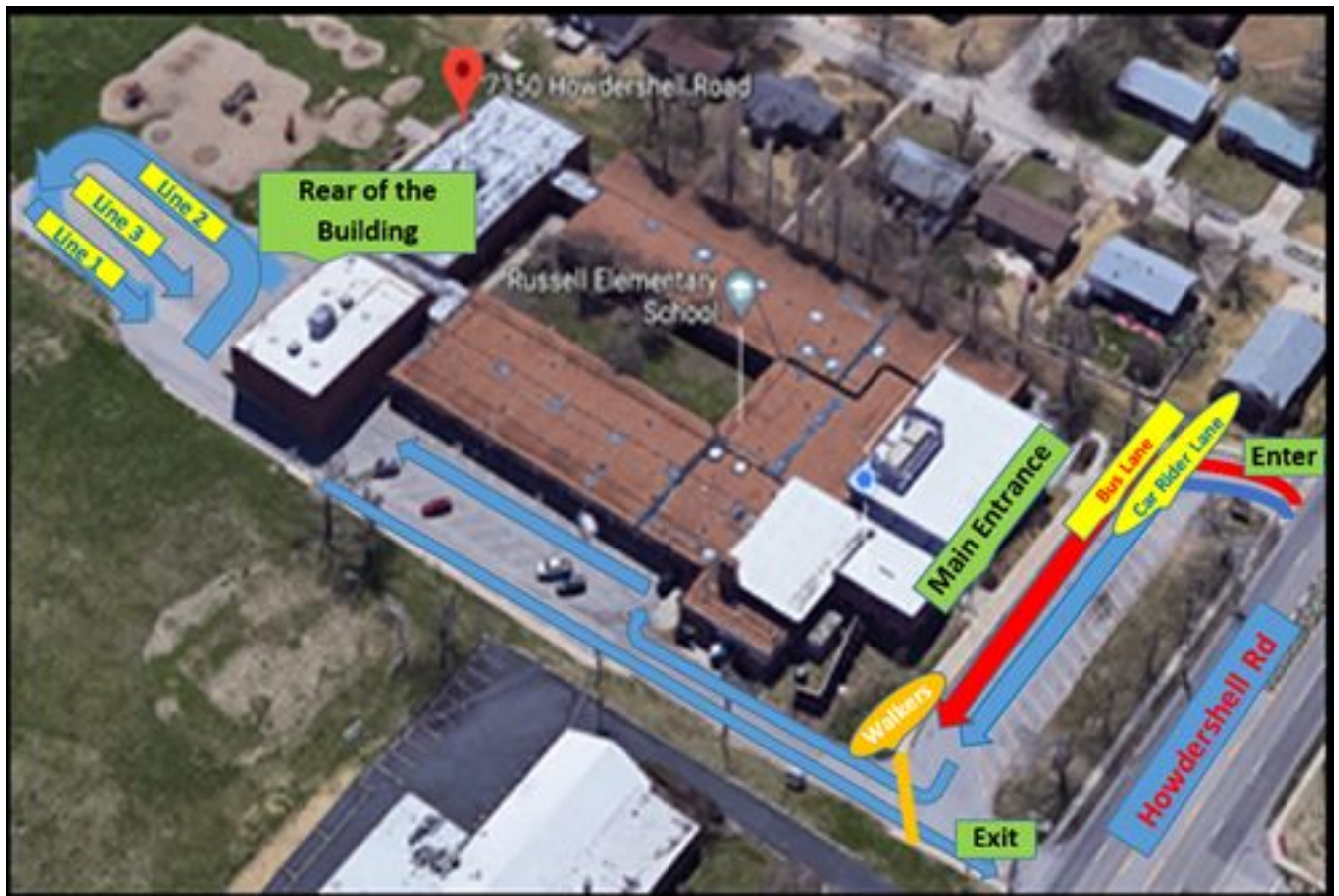
Dismissal

Dismissal in the afternoon is at 1:50 pm. Dismissal, depending on mode of transportation, will be as follows:

- **Walkers: Exit #10**
 - Supervisors will bring students outside and students will walk home that have permission to do so.
 - Only students walking home will be permitted to be considered a walker. No cars will be allowed to pick students up at the church adjacent to the school.
- **Car riders/daycare: Exit #5/Gym**
 - All car riders are brought to the gym and will wait for vehicle to arrive
 - Names of students are kept on name cards on the dashboard of each car and are called for dismissal
 - Parents remain in car; students escorted to vehicle
- **Bus riders: Exit #1**
 - Bus supervisors will pick students up from their classroom and escort to bus

Dismissal Visual

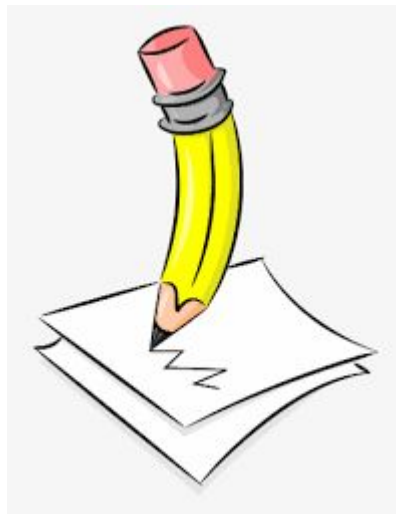
For parents electing to pick their student up from school, please be mindful of our traffic flow as our car riders are dismissed from the gym. Remain in your car and your child will be brought to you. To ensure the safety of our students and staff, your slow vehicles and patience during dismissal is appreciated.



Early Dismissal

Please note that due to logistical concerns that occur during preparation for regular dismissal, students cannot be dismissed early after 11:30 pm. For students that need to leave our school building prior to the scheduled dismissal time, the following procedures will be followed.

- Parent/Guardian will ring doorbell and show face prior to being buzzed inside.
- Student will be called to the office for early dismissal.
- Parent will sign student out early on log to denote early dismissal.



Cafeteria & Recess Procedures

Breakfast & Lunch

For breakfast, beginning at 8:20 am, students will enter cafeteria and select a breakfast. Breakfast is free for all students. Breakfast is only eaten in the cafeteria. Accommodations will be made for students with known food allergies. Breakfast ends at 8:50 am as all students are expected to be in the classroom ready to learn.

For lunch, students will eat with their classroom in the cafeteria. For those approved, lunch may be free or reduced lunch cost. For all other students, lunch is \$2.40. **We do not accept DoorDash or other food delivery services for students.**



Recess

Recess is an important part of a school day to allow students opportunity to socialize and enjoy fresh air. All students will have recess after lunch daily. A review of playground expectations will take place with students prior to participating in structured play.



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Classroom Instruction

Students will continue to work on identified priority or focus standards from their current grade level. Students will receive instruction on the focus standards directly from their classroom teacher.

Students identified as needing additional reading and/or math support will also receive that during the school day to help minimize the current learning gaps.

For students excelling in math, they will work with our math interventionist while being exposed to the next grade level's math priority standards.

For enrichment in reading, students reading above grade level will participate in learning opportunities in reading in the next grade level.

All students will also have daily instruction in art class. Students will create various art projects with the assistance of our art teacher.

Sunny Start

- ★ Daily activities include, but are not limited to:
 - Gross/Fine motor activities
 - Read alouds
 - Themed activities
 - Recess
 - Art instruction
 - Lunch
 - Brain Breaks



Kindergarten Instruction

★ ELA (90 Minutes)

- Whole group ELA instruction (Letter sounds, sight words, calendar, days of the week, etc.) (15 Minutes)
- Independent reading (15 Minutes)
- Read Alouds with mini-lesson based on grade-level standards and using IXL diagnostic information (30 Minutes)
- **IXL ELA** - Which letter does the word start with, read sight words, sort objects into categories, and choose the short sounds that match the picture. During this time, using the real-time diagnostics information, the teachers will pull small groups to provide additional support to meet the needs of each student performing at their level. (30 Minutes)

★ Math (90 Minutes)

- Whole Group math instruction (Counting, Basic skills) (15 Minutes)
- Whole group mini-lesson based on grade-level standards and using IXL diagnostic information (15 Minutes)
- Math centers with teacher support (30 Minutes)
- **IXL Math** - Skip-count by tens, squares, subtraction, making a number using addition, and counting on the hundreds chart. During this time, using the real-time diagnostics information, the teachers will pull small groups to provide additional support to meet the needs of each student performing at their level. (30 Minutes)

★ Art (30 minutes)

1st Grade Instruction



- ★ ELA (90 Minutes)
 - Independent reading (20 Minutes)
 - Whole group mini-lesson based on grade-level standards and using IXL diagnostic information (15 Minutes)
 - Read with a partner (10 Minutes)
 - **IXL ELA** - Complete the silent e words, how many syllables does the word have, order related words based on meaning, fill in the missing consonant blend, and identify action words. During this time, using the real-time diagnostics information, the teachers will pull small groups to provide additional support to meet the needs of each student performing at their level. (45 Minutes)
- ★ Math (90 Minutes)
 - Whole group mini-lesson based on grade-level standards and using IXL diagnostic information (15 Minutes)
 - Math centers with teacher support (30 Minutes)
 - **IXL Math** - Place value, subtraction, three-dimensional shapes, and equal parts. During this time, using the real-time diagnostics information, the teachers will pull small groups to provide additional support to meet the needs of each student performing at their level. (45 Minutes)
- ★ Art (30 minutes)

2nd Grade Instruction

★ ELA (90 Minutes)

- Independent reading (25 Minutes)
- Whole group mini-lesson based on grade-level standards and using IXL diagnostic information (15 Minutes)
- **IXL ELA** - Complete two-syllable words, order events in a story, shades of meaning with pictures, and sort common and proper nouns. During this time, using the real-time diagnostics information, the teachers will pull small groups to provide additional support to meet the needs of each student performing at their level. (50 Minutes)

★ Math (90 Minutes)

- Whole group mini-lesson based on grade-level standards and using IXL diagnostic information (15 Minutes)
- Math centers with teacher support (30 Minutes)
- **IXL Math** - Add and subtract, measuring using an inch ruler, place value, line plots, and number lines. During this time, using the real-time diagnostics information, the teachers will pull small groups to provide additional support to meet the needs of each student performing at their level. (45 Minutes)

★ Art (30 minutes)



3rd Grade Instruction

★ ELA (90 Minutes)

- Independent reading (30 Minutes)
- NewsELA (15 Minutes)
- **IXL ELA** - Inferences, text features, topic sentences for narrative paragraphs, homophones with pictures, and complete and run-on sentences. During this time, using the real-time diagnostics information, the teachers will pull small groups to provide additional support to meet the needs of each student performing at their level. (45 Minutes)

★ Math (90 Minutes)

- Whole group mini-lesson based on grade-level standards and using IXL diagnostic information (15 Minutes)
- Math centers with teacher support (30 Minutes)
- **IXL Math** - Multiplication tables, dividing, graphing fractions on a number line, show fractions: fraction bars, and create rectangles with a given area. During this time, using the real-time diagnostics information, the teachers will pull small groups to provide additional support to meet the needs of each student performing at their level. (45 Minutes)

★ Art (30 minutes)



4th Grade Instruction



- ★ ELA (90 Minutes)
 - Independent reading (30 Minutes)
 - NewsELA (15 Minutes)
 - **IXL ELA** - Similies and metaphors with pictures, commas with dates, identify main verbs and helping verbs, and use actions and dialogue to understand characters. During this time, using the real-time diagnostics information, the teachers will pull small groups to provide additional support to meet the needs of each student performing at their level. (45 Minutes)
- ★ Math (90 Minutes)
 - Whole group mini-lesson based on grade-level standards and using IXL diagnostic information (15 Minutes)
 - Math centers with teacher support (30 Minutes)
 - **IXL Math** - Decompose fractions into unit fractions, multiplication and division, model decimals and fractions, multi-step word problems, and classify triangles. During this time, using the real-time diagnostics information, the teachers will pull small groups to provide additional support to meet the needs of each student performing at their level. (45 Minutes)
- ★ Art (30 minutes)

5th Grade Instruction

- ★ ELA (90 Minutes)
 - Independent reading (30 Minutes)
 - NewsELA (15 Minutes)
 - **IXL ELA** - Determine the main idea, read historical fiction, choose the best transition, use dictionary entries, and identify prepositional phrases. During this time, using the real-time diagnostics information, the teachers will pull small groups to provide additional support to meet the needs of each student performing at their level. (45 Minutes)
- ★ Math (90 Minutes)
 - Whole group mini-lesson based on grade-level standards and using IXL diagnostic information (15 Minutes)
 - Math centers with teacher support (30 Minutes)
 - **IXL Math** - Graph points on a coordinate plane, evaluate numerical expressions, add fractions with unlike denominators, and volume of rectangular prisms made of unit cubes. During this time, using the real-time diagnostics information, the teachers will pull small groups to provide additional support to meet the needs of each student performing at their level. (45 Minutes)
- ★ Art (30 minutes)



Classroom Supplies

Students will be provided supplies to utilize during the extended school year. Students will not be required to purchase supplies to support their summer learning. Students will also be issued a chromebook during our extended learning program.



Student Discipline

We will continue to implement the policies and practices contained within the Hazelwood School District Student-Parent Handbook/Behavior Guide. However, we do recognize the importance of understanding the educational and social/emotional needs of each student and will work to ensure we are meeting those needs.

We are a Positive Behavioral Interventions and Support (PBIS) School and will teach our students the expected behaviors while providing the supports/interventions needed to help them meet and exceed the school-wide expectations. We expect students to:

- Be Respectful
- Be Responsible
- Be Safe

[2022-2023 Student-Parent Handbook/Behavior Guide](#)

[SPANISH Version](#)

[SWAHILI Version](#)

[ARABIC Version](#)

Communication

During learning in the summer, the school district and Russell Elementary will continue to utilize school-wide emails, autodials/voicemails, and/or text messages. You may also find information on our school marquee, school website, or Russell Facebook page.

Classroom teachers will communicate with parents on a regular basis including, but not limited to:

- Phone calls
- Emails
- Google Classroom
- Notes
- Class Dojo (or a similar digital platform)
- Newsletters
- Google Meets

If a parent meeting is needed, we can support that process by scheduling an in-person meeting or holding it virtually using Zoom or Google Meet.



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Health & Safety

Daily Cleaning

Daily cleaning is essential to keeping our school building as free of germs as possible. Our custodians will clean all areas visited by students and staff routinely ongoing throughout the day. Each afternoon, the building will be deep cleaned by our team of custodians. Each classroom will also be provided with cleaning supplies to be used in between visits from the custodian.



Ill Students

If your child is feeling ill or showing signs/symptoms related to Covid-19, including a temperature of 100 or higher, do not send your child to school. It is better to err on the side of caution to keep all students/staff safe.

Students not feeling well, will report to the nurse after contacted by the teacher to do so. If symptoms qualify, the student will be placed in one of our isolation rooms. To help minimize frequent visits or a large number of students in the clinic, classroom teachers will be provided with a small bag of incidental medical supplies, such as antiseptic wipes and band-aids, for very minor medical needs.

We ask that all students bring 1 change of clothes to keep in the bottom of their bookbag. Accidents sometimes occur, but we are no longer allowed to provide a change of clothes to students. If your child soils his/her clothes and does not have a change of clothes, an adult will need to pick the child up from school as he/she cannot remain in the nurse's office for the duration of the school day.

Medications

Parent/guardians should have completed a medical form through Parent Portal when registering their child(ren) in HSD. Please provide any additional information to the school nurse by the first day of summer school. The parent/guardian should deliver all labeled medications to the school nurse. Students should not bring medications to school, and parents are expected to pick up all medications by the last day of summer school.

Safety Procedures & Drills

We will review all safety drills/procedures with students. We will practice each drill the first week of summer learning.



Visitors

Visitors are allowed inside the school. All visitors will be required to show a state ID, which will be used with our Badge Pass system to ensure the visitor is allowed to be inside of a school building.

If a parent/guardian wants to observe a classroom, prior arrangements should be made with the classroom teacher. Observers of a classroom are required to complete an HSD classroom observation form. Classroom observations are limited to 30 minutes and a member of our leadership team may accompany you to the classroom.



Restroom & Handwashing Procedures

Restroom Expectations

Classes will be assigned one of two locations for their restroom breaks to again mitigate the risks for mixing classroom groups more than necessary. This schedule will be shared with the staff so all classes follow the schedule daily.

There are a minimum of two (2) timed or touchless faucets in all restrooms. Paper towel dispensers have been replaced with touchless dispensers.

Handwashing Expectations

Throughout the day, students will have ample opportunity to wash their hands and/or use hand sanitizer to help prevent the spread of germs. Each classroom and office space has hand sanitizer available. Students and staff will sanitize their hands upon entering a room and again before exiting. We also have mobile hand sanitizer stations in the lobby area. Students will be taught how to properly wash their hands with soap for a minimum of 20 seconds. We will share a demonstration video with students reminding them to wash their hands a minimum of 20 seconds while singing Happy Birthday.

[Please click here to view a great video of proper handwashing techniques.](#)

Drinking Water

All drinking fountains are accessible to all students and staff. Students are allowed to continue bringing a water bottle daily if they choose.



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Daily Schedules

Sunny Start



TIME	ACTIVITY
8:20 - 8:50 am	Morning Arrival/Breakfast
8:50 - 9:00 am	Announcements/Class Meeting
9:00 - 9:20 am	Restroom/Handwashing Break
9:20 - 10:20 am	Theme Activities
10:30 - 10:50 am	Recess
11:00 - 11:20 am	Read Aloud
11:20 - 11:40 am	Restroom/Handwashing Break
11:45 - 12:15 pm	Lunch
12:20 - 12:40 pm	Quiet music/Brain Break/Read Aloud
12:45 - 1:10 pm	Gross/Fine Motor Activities
1:15 - 1:50 pm	Theme Activities
1:50 - 2:00 pm	Dismissal

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Kindergarten



TIME	ACTIVITY
8:20 - 8:50 am	Morning Arrival/Breakfast
8:50 - 9:00 am	Announcements/Class Meeting
9:00 - 10:30 am	English Language Arts
10:30 - 10:40 am	Restroom/Handwashing Break
10:40 - 11:15 am	Math
11:15 - 11:35 am	Recess
11:35 - 11:45 am	Restroom/Handwashing Break
11:45 - 12:15 pm	Lunch
12:15 - 12:25 pm	Read Aloud/Brain Break
12:30 - 1:00 pm	Art
1:00 - 1:50 pm	Math
1:50 - 2:00 pm	Dismissal

1st Grade



TIME	ACTIVITY
8:20 - 8:50 am	Morning Arrival/Breakfast
8:50 - 9:00 am	Announcements/Class Meeting
9:00 - 10:30 am	English Language Arts
10:30 - 10:40 am	Restroom/Handwashing Break
10:40 - 11:15 am	Math
11:15 - 11:35 am	Recess
11:35 - 11:45 am	Restroom/Handwashing Break
11:45 - 12:15 pm	Lunch
12:15 - 1:05 pm	Math
1:05 - 1:35 pm	Art
1:35 - 1:50 pm	Read Aloud/Brain Break
1:50 - 2:00 pm	Dismissal

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2nd Grade



TIME	ACTIVITY
8:20 - 8:50 am	Morning Arrival/Breakfast
8:50 - 9:00 am	Announcements/Class Meeting
9:00 - 10:30 am	English Language Arts
10:30 - 10:40 am	Restroom/Handwashing Break
10:45 - 11:15 am	Art
11:15 - 11:35 am	Recess
11:35 - 11:45 am	Restroom/Handwashing Break
11:45 - 12:15 pm	Lunch
12:15 - 12:25 pm	Read Aloud/Brain Break
12:25 - 1:50 pm	Math
1:50 - 2:00 pm	Dismissal

3rd Grade



TIME	ACTIVITY
8:20 - 8:50 am	Morning Arrival/Breakfast
8:50 - 9:00 am	Announcements/Class Meeting
9:00 - 10:00 am	English Language Arts
10:00 - 10:10 am	Restroom/Handwashing Break
10:10 - 10:40 am	Art
10:40 - 11:10 am	English Language Arts
11:10 - 11:40 am	Lunch
11:40 - 12:00 pm	Recess
12:00 - 12:10 pm	Restroom/Handwashing Break
12:10 - 12:20 pm	Read Aloud/Brain Break
12:20 - 1:50 pm	Math
1:50 - 2:00 pm	Dismissal

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4th Grade



TIME	ACTIVITY
8:20 - 8:50 am	Morning Arrival/Breakfast
8:50 - 9:00 am	Announcements/Class Meeting
9:00 - 9:35am	English Language Arts
9:35 - 10:05 am	Art
10:05 - 10:15 am	Restroom/Handwashing Break
10:15 - 11:10 am	English Language Arts
11:10 - 11:40 am	Lunch
11:40 - 12:00 pm	Recess
12:00 - 12:10 pm	Restroom/Handwashing Break
12:10 - 12:20 pm	Read Aloud/Brain Break
12:20 - 1:50 pm	Math
1:50 - 2:00 pm	Dismissal

5th Grade



TIME	ACTIVITY
8:20 - 8:50 am	Morning Arrival/Breakfast
8:50 - 9:00 am	Announcements/Class Meeting
9:00 - 9:30 am	Art
9:30 - 9:40 am	Restroom/Handwashing Break
9:40 - 11:10 am	English Language Arts
11:10 - 11:40 am	Lunch
11:40 - 12:00 pm	Recess
12:00 - 12:10 pm	Restroom/Handwashing Break
12:10 - 12:20 pm	Read Aloud/Brain Break
12:20 - 1:50 pm	Math
1:50 - 2:00 pm	Dismissal

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Social Emotional Well-being

Social/Emotional Needs

We will have a counselor on staff for summer school this year. The counselor will be able to provide classroom lessons to each grade level as a continuation of the comprehensive guidance program implemented during the regular school year. The counselor will also be able to support individual students as needed.

If your child(ren) or family needs anything, or you simply want someone to contact you and check-in with you, please do not hesitate to reach out to us.

Main Office 314-953-4750

For additional student wellness & mental health resources, please [**CLICK HERE**](#).

Thank you to our school community for your continued support of Russell Elementary School.

To learn more about our school, please click on the [**Russell School video**](#) below or click on the red link.

Thank you!
Building Leadership Team

