



ENROLLMENT CHECKLIST

The following items are needed in order to enroll your child (ren) in the Hazelwood School District.
If you are unable to provide any of the required documents, please contact 314/953-5000 for assistance

- _____ 1. Original state-issued birth certificate for the student (the enrolling parent must be listed on the document)
- _____ 2. Current immunization records for the student (all shots must comply with Missouri state law)
- _____ 3. Transcript for students in grades 9-12 **or** most recent report card for students in grades K-8
- _____ 4. Discipline record from previous school (this applies to students in grades 6-12)
- _____ 5. Current driver's license or state I.D. card of the enrolling parent or legal guardian
- _____ 6. **PROOF OF RESIDENCY** (current proof of residency is required before enrollment and registration)
 - _____ A. Deed of Trust or last year's real estate tax receipt, two unpaid utility bills **and** a valid occupancy permit.
**In addition, if the parent or guardian is not listed on the deed or tax receipt, however, he/she is married to the property owner, a copy of the marriage certificate will need to be provided.*
 - _____ B. Current apartment lease, two unpaid utility bills **and** a newly-issued occupancy permit.
A new lease and two unpaid utility bills will need to be provided when the lease expires.
**In addition, if the parent or guardian is not listed on the lease, however, he/she is married to the leaseholder/renter, a copy of the marriage certificate will need to be provided.*
 - _____ C. Current house lease from a private individual, two unpaid utility bills **and** a newly-issued occupancy permit. *A new lease and two unpaid utility bills will need to be provided when the lease expires.*
**In addition, if the parent or guardian is not listed on the lease, however, he/she is married to the leaseholder/renter, a copy of the marriage certificate will need to be provided.*