

Update on the Distribution of Educational Materials.

Date: April 15, 2020
From: Dr. McNichols, Principal
Re: Distribution of Educational Materials

Good evening Barrington Learning Community, this memo is to provide you with updated information about Distribution of Educational Materials. First I hope all of our families are doing well and being safe. In our effort to maintain safety and to expedite the acquisition of your child's learning materials, we are implementing the following plan:

The following will need to pick up their materials at Barrington Elementary School between 12-4pm either on **April 21st, April 22nd, or April 23rd** :

- Students in grades Kindergarten through 2nd grade
- Students in grades 3-5 who did not pick up their Chromebooks or whose Chromebooks are broken

Additionally, families with students in grades 3-5 who indicated they did not have internet access will be receiving additional technology. We will notify these individual families of a time and date for pick-up once this technology arrives.

Pickup Process

Cars will line up like we do for car riders. Drivers will be instructed to pull up and someone with a walkie-talkie will call in the name and grade level of the student(s). Another staff member will bring the materials out to the car and place them in the trunk of the car or place them on a chair for individuals to obtain. Please note that we will only have 10 staff members on campus to provide support for this distribution process. We are asking all to be patient and supportive of the overall process.

Additionally, our nurse will be available to those who need to pick up medications.

Please note that drivers are not expected to enter the building of the school or to have direct contact with staff who are delivering your materials.

If you have any questions, please feel free to email your homeroom teachers or me at tmcnchls@hazelwoodschool.org.

Have a great bulldog day and stay safe.